

Ponderosa Property Owner's Association

Monday May 28, 2012

APPROVED Meeting Minutes

Edited by K. Korf

The meeting was called to order at 9:05 a.m.

I. Welcome/Introductions:

Board members present: K. Korf, President; J. Kracik, Vice President; K. Boriack, Secretary; G. Lack, Treasurer; B. Dolmovic; Y. DeClerck

Board members absent: R. Thomas

Others present: B. Korf, C. Benton, B. Dolmovic

II. Review and Approval of Past Minutes:

Minutes of February 20, 2012 were reviewed. **A motion to accept as written (G. Lack) was seconded (J. Kracik) and carried by unanimous vote.**

III. Review and Approval of Agenda:

Agenda was reviewed and approved as written.

IV. Treasurer's Report:

A report was presented by G. Lack. (See attached). **A motion to accept as written (J. Kracik) was seconded (B. Dolmovic) and carried by unanimous vote.**

V. Old Business:

- a) **Future Events Coordinators**-next event is 4th of July festivities (to be held July 7th). Yves and Dominique DeClerck have volunteered to plan and organize the festivities. A BBQ/potluck lunch will be served and an auction of donated items will be held. Additional possible activities include a Belgium waffle breakfast, a morning hike, and live music. Yves will put together an event flyer to be published in the next PPOA Newsletter. Anyone interested in volunteering to help with this event, please contact Yves.
- b) **Update on signs and Summit siren**-J. Kracik reported that this task has not yet been completed, but that he and J. Parminter intend to complete it.
- c) **Update on fire valve Summit tank**-B. Dolmovic reported that the valve has not been installed. He will follow up and let K. Korf know the status.
- d) **Update on sub-standard community properties and resolutions for improvement**-The letter has been completed and B. Dolmovic stated he will deliver it to the appropriate County Office on his next visit in two weeks.

- e) **Update broken Upper Tule sign**-B. Dolmovic reported he met with Upper Tule Association representative and volunteered to repair the sign at their expense this Spring. Upper Tule agreed. Bill's crew will complete this task soon.
- f) **Update proposed purchase of rescue equipment**-J. Kracik reported that no list has yet been drafted. He will do so before the next meeting.
- g) **Update online banking**-G. Lack reported that she needs written documentation from the PPOA authorizing a change in signatures on the bank accounts. K. Boriack will draft a letter for K. Korf to sign and the letter along with the meeting minutes will be forward to Gail for submission to the bank.
- h) **Criteria for newsletter advertising refusals**-Deferred until next meeting. R. Thomas will provide draft criteria next meeting.
- i) **Update USDA burn policy/plan**-K. Korf announced that a representative from the United States Department of Agriculture has agreed to speak at the July 7th festivities at 1:00 regarding fire prevention and suppression activities and answer questions compiled by the Board. This is in response to the many concerns members have had over recent burning in our community. G. Lack and C. Benton will write an article for the next newsletter soliciting from community members questions or concerns they wish to have addressed. C. Benton has agreed to receive and compile questions from the community and forward to the Board for review. A list of questions will be drafted by the Board to be presented during this event.
- j) **Update on Safety Issue at Intersection of Snowflake Dr. and Ponderosa Dr.**-A letter expressing the concern was drafted and sent to Bruce Webber and apparently forwarded to Al Heaton in the Tulare County Traffic Safety Office. A response was received that the issue would be evaluated as soon as the weather allowed a visit to the area of concern. Kit will follow-up and report at next meeting.

VI. New Business:

- a) **Newsletter Editor**-M. Witherow has resigned as editor and Dennis Lack (with the assistance of Gail) has agreed to take over as editor of our newsletter. Thanks to Gail for getting the last one out in a pinch! The deadline for submissions to be placed into the next newsletter is June 15th. Please send submissions to Dennis at dlack@bak.rr.com.
- b) **Need to Review/Revise PPOA By-Laws**-The most recent by-laws located are dated 6/30/01 and no current Board member has a signed copy. Discussion was held regarding the need to review and revise if necessary. It was pointed out that Sharyn Flavin may have the original of a more recent, signed revision and John Kracik will follow up with her. Will follow up next meeting.
- c) **Nomination Committee Needed for Upcoming Board Election**-A volunteer committee is needed now to solicit nominations for the upcoming elections to be held in July. Anyone interested in volunteering for this short-term committee should contact K. Korf as soon as possible. Members of the Nomination Committee may not be current Board members or family members of Board members. Gail will place an

ad in the next newsletter soliciting for anyone interested in running for Board positions. The existing Board will close nominations at the July 8, 2012 meeting and elections will then be held. The new members/officers will be seated at the September, 2012 meeting. There are three Board positions up for election this term; those currently held by Bill Dolmovic, John Kracik, and Karen Boriack.

- d) **Fire Inspections of Unimproved Lots-** J. Kracik reported that he has been noticed that all unimproved lots will now be inspected for fire clearance by Tulare County **Fire Department**?. Cal Fire will continue to conduct fire clearance inspections on lots with structures. John has requested a copy of the regulations and requirements for unimproved lots and once he has obtained those he will post throughout the community and to the listserve through Carl Cappellan. If not too lengthy, a copy will be published in the next PPOA Newsletter. All community members are encouraged to educate themselves regarding fire safety regulations and insure their property adheres to safety standards.

VII. Committee Reports:

- a) **Sunshine/Membership:** B. Dolmovic reported on members served.
- b) **Social Committee:** Need permanent volunteer(s). Yves and Dominique DeClerck have agreed to plan and coordinate July 4th (to be held July 7th) and Thanksgiving festivities. A possible September event may be added. A big thanks to them!
- c) **Street Signs/Roads Committee:** No representative present.
- d) **Volunteer Fire Brigade:**
 - B. Dolmovic reported that he initially contacted R. Carroll, regarding the need for new tires for the fire truck. J. Kracik will contact Mr. Carroll and provide sizes and any other specifics needed for a purchase price. It is believed that the existing tires are the original tires and in great need of replacement.
 - John also reported that only three people made it to the first brigade training on May 13. The next training is June 9th (Wildland trg) with another on July 28th. More volunteers are needed so please consider attending. During the training it was found that the hydrant was difficult to open. This was brought to the attention of B. Dolmovic, PCSD Liaison, who will bring the issue to their next meeting on June 14th. J. Kracik has volunteered to purchase needed supplies and service each hydrant to insure volunteer fire brigade members can open them when needed. B. Dolmovic to contact Frank Schlitz to get specifications on hydrants.
 - John reported that the AED battery needed replaced and was done at a cost of \$166.39 for which he has been reimbursed.
 - John reported that the FCC is forcing a change to narrow band radios for all emergency services. This will necessitate the purchase of one radio to mount in the fire truck and one hand-held radio. John will look into a possible lock box for the hand-held radio to be stored in. There is also a need of additional hand tools (three **McCloud's**) for a total combined purchase price of no more than \$1,000.00. **A motion (B. Dolmovic) was seconded (G. Lack) and passed unanimously to purchase items needed for Fire Brigade.**
- e) **PCSD Liaison-**B. Dolmovic shared that work will begin on water pipes beneath the roads soon.

f) **Mailbox Committee**-no representative present. J. Kracik reported that there are 3-4 spare mailboxes.

VIII. Announcements:

None

The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Karen A. Boriack

Karen A. Boriack
PPOA Secretary
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The next meeting will be held Sunday, July 8, 2012 at 9:00 a.m. at the PCSD Building.

All members and property owners are welcome and encouraged to attend!