

PPOA Meeting

September 5, 2021

Present: Board members: Yves A DeClerck, Kit Korf, Shawn Alexander, Richard Thomas (Zoom), Julie Lapere (Zoom)

PPOA members: Bill Dolmovic, Agatha White, Robert Cope, Betty Korf, Dominique DeClerck, Jeffrey Kletne (Zoom)

The meeting was held at the PCSD meeting with Zoom webinar also.

The meeting was opened by the president at 10:05 am. Notes were taken by Dominique DeClerck

AGENDA ITEMS:

1. **Minutes of the July 4, 2021 meeting:** In the absence of a secretary, no minutes of the meeting were made. Yves will be looking at his notes and will put a summary together that will be presented for approval at our next meeting.
2. **Report of the treasurer:** Julie Lapere presented her report (enclosed: For FY 2021, total income had been \$ 8,486 and expenses \$ 3,011.63 with a positive balance of \$ 5, 474.37. Balance in bank account is \$ 27, 064.24 as of September 4, 2021.
 - a. Yves asked how many people so far have sent money for membership. Last year membership was 147. Response: Julie will investigate this later and let him know.
3. **Update on correspondence from IRS and 501c (3) status:** Julie kindly took over after Matthew Corso's resignation. She received a letter from IRS requesting specific information on the PPOA activities, bylaws, last 4 years financial balance etc. She drafted a letter and sent copy of the letter/form 1312 to Yves for his signature. The documentation requested is very similar to the documentation Yves and Kit sent in April 2020 when requesting reactivation of our 501c (4) status. Richard asked to review the documents
 - a. **ACTION:** Yves will sign the 1312 letter and send to Julie and cc Richard. He will also send a copy of Julie's letter to IRS to Richard to review. Any corrections need to be sent today to Julie who will fax all the correspondence and requested documents to IRS tomorrow (the deadline established by IRS). The Board thanked Julie for taking over this important topic
4. **2022 Street sign project:** Julie presented the following report from Dave Lapere

"The sign project costs this year totaled \$417.12, which replaced signs at three intersections. Nearly half that cost was to have someone router the signs. Dave is happy to continue to help, but his work demands have only increased in the last few months, so he's open to help from others that might be able to coordinate getting the signs routered. We do still have a few small cans of the reflective paint, but anticipated expenses for the next "batch" of signs would include the 2x6 redwood boards for the signs themselves, as well as 4x4s in 10' or greater length. You may have noticed that the signs installed this summer were replaced with an 8-foot 4x4, which

leaves them rather short once installed. Dave has spoken with a few community members that seem willing to assist with this next year, and he'll be reaching out to see if they'd like to pick it up. In any event, he recommends a budget of \$500 - \$700 for next year, since lumber prices have been rising significantly with the building boom"

Yves asked whether Dave would like the Board to look for a chairman for this project and Julie informed the Board that this would be helpful.

- a. **ACTION:** After talking to Dave, Yves propose that the Board makes an open announcement that such position is open and that nominations for such positions be sent to him (as for any chairperson of a committee). This will be posted on the website. This was approved by the Board. He indicated his interest in the position.

5. **PPOA Welcoming pamphlet:** Yves indicated that he would like to mail the pamphlet to new residents who bought properties over the last 3-4 years but that he was unable to get such information so far. Betty Korf has an updated list of owners but it does not indicate who is new. Bill Dolmovic told the Board that he has a list of new owners who bought properties via Aspen Realty and that he will send this list to Yves by Wednesday. Kit asked what the cost of such project will be. Yves indicated that he could have the pamphlet printed at work for free and that the cost for the plastic holder and the stamps would be approximately \$1.5 per pamphlet so at a cost of \$ 45 for 30 pamphlets mailed.
 - a. **ACTION:** Upon receiving the list from Bill, Yves will do the mailing and get reimbursed for the expenses
6. **State Grant for Fuel reduction:** Jeff indicated that he submitted the application (for approximately \$500K) for fuel reduction of 30 lots that needs it. He thinks this will be very competitive this year but he is hopeful. He could hear from the State next week and will keep the Board posted. The Board thanked Jeff for taking such important initiative again.
7. **Ponderosa Entrance Sign Project:** Bill and Agatha presented the result of several signs they considered and came with the proposal of a vertical sign in style with the existing one, with a Ponderosa pine tree and the Needles in the background, with metal letters (3D) that would be maintenance free. They also proposed to place the sign closer to the highway, near the mailroom. They planned to come with a final design and a 3D "maquette" for the next meeting. The Board had the following questions
 - a. Cost: unknown at this point but Bill thinks the cost will not be exorbitant as several items will be donated
 - b. Will the Kramer family be notified since the sign will be placed on their property? Bill mentioned absolutely and thought they will be supportive.
 - c. Richard was concerned that the wording "Sequoia Monument" could be confusing suggesting Ponderosa belongs to the USA – Sequoia Monument. Bill thought that this was a valid point.
 - d. Size: Bill was not sure at this point but indicated it could be 16 feet tall.
 - e. **ACTION:** Yves proposed that the Board approves the stage 1 of the project: the overall design, and that stage 2: final design, cost, location, size etc. be presented by Bill and Agata at the next meeting for approval. The motion was unanimously approved.

8. Nominations for New Board positions: Lorna McWilliams informed the Board that she did not receive any nominations. Yves asked if there are any nominations from participants at the meeting. Richard Thomas informed the Board of his interest in proposing his name for a new term. Robert Cope informed the Board that his wife Melanie is interested in putting her name for nominations. Yves indicated that after serving for 4 years, he did not want to seek a renewal of his membership to the Board. The Board unanimously approved both nominations for director positions effectively immediately. Richard will stay as Vice President and Melanie Cope as member at large. This is leaving 2 open positions.

The following discussion followed:

- a. Yves proposed to complete the nomination process for a total of 4 positions and to make another call for 2 nominations for the next meeting.
- b. Yves proposed to stay on the Board as president till a full Board is completed as he thought this would not be a good time to change president as we are engaged in active correspondence with the IRS
- c. Kit asked whether we should change our bylaws and establish the renewal of terms in January. Yves indicated that this would be consistent with our fiscal year but did not recommend to this now. Richard agreed.
- d. Bill Dolomovic indicated that he had several new owners who would be interested in participating in the Board and that he will indicate this to Yves as he sends him the list Wednesday. He would be happy to contact them also.
- e. Julie would prefer to have the Board meeting to review this in December. This was approved by the Board.
- f. **ACTIONS:**
 - i. Lorna will write a note to indicate that 2 positions have been filled and make a call for 2 new positions with a deadline of December 12, 2021 and will post it on the website.
 - ii. Yves will place this note in the mailroom
 - iii. Yves will stay as president with 6 Board directors till December when he will step down and a new 7-member Board will be in place.
 - iv. Lorna McWilliams has agreed to stay a chair of the committee till December.

COMMITTEE REPORTS:

1. Social committee: Tammi was not at the meeting and Yves will contact her to find out the plans for Thanksgiving.
2. Newsletter committee chair: Yves informed the Board that he had not received any nominations and did not receive a positive answer from 2 individuals he personally contacted. He asked Board members to send him names of people he could contact and will continue to make personal contacts
3. Mailroom: Tammi informed Yves that she had some concerns that she may run short of mailboxes for permanent residents (there are 7 unused mailboxes right now)
The following discussion followed:

- a. Yves indicated that the priority should be permanent residents and then temporary residents. Shawn agree but indicated that since there are 7 open mailboxes, we do not have to act right now.
 - b. Richard suggested to increase the fee. He will also look at the bylaws to see if any text needs to be added to address this potential issue.
- 4. Fire Brigade: Richard reported that since the PCSD needs the garage to store salt and snow removal equipment, the fire truck had to find a new home. Matt Goldsmith has kindly agreed to have the fire truck temporarily on his property. The FB is looking at finding/building a permanent home for the truck. Julie informed the Board that the FB received a \$ 15,000 grant to support the purchase of new equipment.

NEW BUSINESS: Betty Korf raised concern about the trailer at the entrance of Aspen drive presently without permit for camping. Other members expressed concerns also. Bill Dolmovic reviewed the zoning in this area and indicated that most likely this was in violation of the code, something that Julie supported also looking at the zoning records.

Yves and Richard emphasized that the Board is not a law enforcement agency but can be involved in communicating concerns of the members to the appropriate agency.

- a. **ACTION:** Yves asked that concerned members sent him an email with some details. He will then draft a letter to send to the appropriate agency after approval from all Board members.

The meeting was adjourned at 11. 30 am by Yves. Yves mentioned that the SQF Thank You plaque will be placed in the memorial shelter at noon and invited members to join him if they want.

The next PPOA meeting will take place on Sunday December 12, 2021 at 10.00 by Zoom (with/ without face to face assembly at the PCSD building).